


<b>Title:</b> Course Repeat Policy	
<b>Written by:</b> Curriculum Committee; Registrar	
<b>Date Initiated:</b> 4/2007	<b>Date Revised:</b> 4/2009; 4/2012; 2/2018; 04/2020
<b>Approved by:</b>  <hr/> Chancellor	<b>Governing Board Approval:</b>  <hr/> 1/12/2016 Date

## **PURPOSE**

The purpose of this policy is to describe the guidelines for repeating a course offered by Trinity College.

## **POLICY AND PROCEDURE**

Students may repeat a course only when one of the following conditions is met:

1. If the student has not successfully completed a course and the course is necessary to satisfy requirements for a degree, the course may be repeated once.
2. If the student needs to raise their grade point average to the required level for graduation, a course may be repeated once.

Students who must repeat a course and are ineligible for other courses offered in the curriculum plan during a particular semester, must withdraw from the College and reapply for the term in which courses are offered for which the student is eligible. In a repeated course, only the highest grade will be counted in the grade point average. Students' transcripts will reflect a repeated course by placing an R next to the first course grade. Failure to successfully complete a repeated course, or more than two courses in a program, may result in dismissal from the College.

A student who fails to successfully complete a course may not be allowed to progress to the next semester when the failed course is a prerequisite for the course(s) that follow.